

# NCIC ACTIVITY LOG

(Instructions - Reverse Side)

Bureau File No		_		Field Office File No. 8	8-JK-3775
Activity	Date	Serial	NCIC Number	Date Retention Period Expires	Miscellaneous Information
	1-14-93	7	W728476391		
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Validation: (Date/Ini	itials)				
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2		6		10	
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FD-515 (Rev. 7-19-91) **Accomplishment Report** (Submit within 30 days from date of accomplishment) TO: Director, FBI 1/29/93 Bureau File Number FROM: SAC, INDIANAPOLIS Investigative Assistance or Technique Used SUBJECT: 8A-JK-37756 Rate each investigative Assistance or Technique used in connection with the accomplishment ERIC SCOTT BRANCH; Field Office File Number being claimed. 3 - Helped substantially 1 = Used, but did not help 1816 2 = Helped, but only minimally 4 = Absolutely essential UFAP - RAPE 00: JK Squad or RA Number 15. Photographic Coverage Rating Rating Acctg Tech
 Assistance 8. Eng. Sect. Tabe Exams b6 16. Polygraph Assistance 2. Aircraft Assistance 9. Hypnosis Assistance UCO Group I b7C 3. Computer Assistance Agent's Social Security No. UCO Group II 10. Ident Div Assistance 17. Search Warrants Executed 4. Consensua Monitoring X if a joint operation with: Informant Information 18. Show Money Usage UCO Other 5. ELSUR FISC 19. Surveil Sqd (SOG) Asst 12. Lab Drv NCAVC/ VI-CAP (identity of other agency) 6. ELSUR 20. SWAT Team Action Visual Invest -Analysis (VIA) X if case involves corruption of a public official (Federal, State or Eng. Sect. Field Support Local). Indictments D. Recoveries, Restitutions, or Potential Economic Loss Prevented (PELP) (Explain valuation in remarks) A. Preliminary Judicial Process (Number of subjects) Complaints Informations Property Type Code\* PELP Potential Economic Loss Prevented Restitutions Recoveries Type Code B. Arrests, Locates, Summonses or Subpoenas Served (No. of Subjects) Subject Priority Subpoenas Served\_\_\_\_ FBI Arrests -Criminal FBI Locates -Summons Government Defendant Government Plaintiff E. Civil Matters Local Arrests -Civil Suits s RICO -Civil Convictions Local Crim. s C. Release of Hostages or Children Located: (Number of Hostages or Settlement of Award No. of Subi. Enter AFA Payment Here Children Located) F. Administrative Sanctions Hostages Held By Terrorists:\_ All Other Hostage Situations: Subject Description Code\* -Subject 1 ☐ Debarment Permanent Missing or Kidnaped Children Located:\_ Suspension Time Frame - Years: Months: No. of Subjects G. Final Judicial Process: Judicial District Conviction or Pretrial Div. Date Sentence Date Dismissed District Acquitted Subject Description Code\* -Subject Description Code\* -Subject 2 Subject 1 Felony Combined Sentence Conviction Combined Sentence Conviction ☐ Felony ☐ Misde-meanor Suspended Yrs. Mos. Probation ☐ Misde-In-Jail s. Mos. Suspended Yrs. Mos. Probation In-Jail 5. Mos. Title Section Counts Yrs. Title Section Counts Yrs. Parole Revocation Parole Revocation Probation Revocation ☐ Probation Revocation Total Fines \$ Fines S Plea Add consecutive sentences together.
Enter longest single concurrent sentence.
Do not add concurrent sentences together. ☐ Plea Add consecutive sentences together. ☐ Trial ☐ Trial Enter longest single concurrent sentence. Do not add concurrent sentences together. Pretrial ☐ Pretrial Diversion Sentence 10 yrs.- 8 yrs susp. = 2 yrs. In-Jail. Sentence 10 yrs.- 8 yrs susp. = 2 yrs. In-Jail. brijt a final gjspasition tom (R-84) for each subject. Attach additional forms if reporting final judicial process on more than two subjects, and Mach additional forms to H. Identifying Data: For every subject reported in Sections A, B, E, F, or G above, provide the following: than You Date of Birth Sex Social Security Number (if available) Race Name 2/7/71 305-82-0678 ERIC SCOTT BRANCH Explanation of accomplishment claimed: On 1/15/93, subject turned himself in to the SPENCER COUNTY SHERIFF'S OFFICE, attorney for BRANCH, advised that Rockport, Indiana. BRANCH's decision to turn himself in was influenced by the FBI's contact withbook his relatives during the evening hours of 1/14/93 and the intense efforts by the FBI and local authorities to locate BRANCH. SEARCHED FEB 2 2 1993 2)- Jacksonville <sup>2</sup>-Bureau 2-Field Office (1 - AIP folder)

TLP-KJe (6)

**AIRTEL** 

To:

Director, FBI

Att: Criminal Investigative Division

Fugitive Unit

1/14/93 Date:

INSTRUCTIONS - Reverse Side

NOTE: Priority "A" and "B" Fugitives - With initial submission, set forth a

SAC, JK (88A-JK-37756) (PNSRA) (P) From:

synopsis of crime on reverse side.

Subject: ERIC S. BRANCH;

UFAP - SEXUAL BATTERY;

00: JK ☐ III Inquiry

Initial Submission

☐ Initial Submission - Parental Kidnaping ☐ Supplements FD-65 dated \_

Indicate Fugitive Priority

X A

□В

□ C

□ D (Parental Kidnaping)

Caution MK	E Nan	ne					<u></u>		NA	M Se	x S	EX R	ace RAC
		ERIC S	BR	ANC	н						М		W
Place of Birth					Birth Dat	e DOB	Date of	DC	E Heigh	nt Ho		Veight	WGT
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Eye Color EYE	Hair Co	olor		HAI	FBI No.	/ 11.	1	BI Skir		0_		13	SKN
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Brown		Brown											
Scars, Marks, Tattoos, and Other (	Characte	eristics											SMT
NCIC Fingerprint Classification			FPC	Other	Identifyin	g Number		М	NU Soc		-		soc
									3	<u> 305-</u>	-82	-06	78
Operator's License Number			OLN	Opera	itor's Lice	nse State		C	LS Yea	r Expi	res		OLY
Offense ChargedUnlaw	ful	Flight	to A	voi	d Pro	secution	on						OFF
U. S. Code, Title and Section	T18,	USC, S	ection	on	1073								
Warrant Issued By <u>USM La</u>						on <u>1/1</u>	4/93		DOW	F.O.			OCA 7756
Miscellaneous Including Bond Red	commer	nded								001	1 0	<u> </u>	(MIS)
Consider danger						E INFORMAT	ION						
License Plate Number LIC	State				LIS	Year Expires		LIY Lie	ense Pl	ate Ty	pe	LI	Т
Vehicle Identification #	VIN	Year VYR	Make		VMA	Model	V	MO St	yle	VST	Colo	r	vco
Aliases		<del></del>			Additi	onal Identifiers							<u></u> -
Aliases					Additi	ona identifici							
Eric Scott Bran	ch					,	Δ.			,			
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NCIC# W728476	39		NIC			1. 19	CER	rshud. Halizēl			W		7
2 - FBIHQ (1 - Fugitive Unit) 了 JK J萨拉/taf	(3)					. 💛	ki Jui	DEXED		ON			

FBI/DC

On 1/1/93 BRANCH met the victim at a local night club located at Panama City Beach, Florida. BRANCH and victim returned to his rented Panama City Beach condo. Once inside the condo, BRANCH forcibly raped the victim.

# INSTRUCTIONS

- 1. Caution (MKE) Insert "C" in block if caution statement indicated. Basis for caution statement must appear in Miscellaneous block, e.g., armed and dangerous.
- 2. Name (NAM) Place name in this block. Aliases are not to be entered in this block but are to be placed in Aliases block.
- 3. Sex (SEX) Sex will be designated by one letter, M (male) or F (female).
- 4. Race (RAC) Race will be described by one letter, A (Asian or Pacific Islander), I (American Indian or Alaskan Native), B (Black), W (White), U (Unknown).
- 5. Place of Birth (POB) Indicate city and state or, if foreign born, city and country. Where multiple birthplaces are reported, list verified birthplace or that which appears most logical in this block.
- 3. Birth Date (DOB) Enter as month, day and year. Where multiple birth dates are reported, enter verified birth date or that which appears most logical in this block. Place other dates of birth in Additional Identifiers block.
- 7. Date of Emancipation (DOE) Must be filled in if individual is a juvenile. Otherwise leave blank.
- 3. Height (HGT) Express in feet and inches, e.g., 6'0". Round off fractions to nearest inch.
- 9. Weight (WGT) Express in pounds. Omit fractions.
- O. Eye Color (EYE) Use appropriate three-character symbol.
  - Hair Color (HAI) Use appropriate three-character symbol.
- 2. Skin Tone (SKN) Use appropriate three-character symbol.
- 3. Scars, Marks, Tattoos, (SMT), and Other Characteristics Place in this block only appropriate NCIC coding for scars, marks, tattoos, birthmarks, deformities, missing body parts and artificial body parts as defined in NCIC Code Manual. If more than one SMT is to be entered, use Additional Identifiers block for additional appropriately coded items. Use Miscellaneous block to describe all scars, marks, tattoos, and other characteristics, which are not defined in the NCIC Code Manual and to more fully describe SMT's which have been entered in SMT block. For example, an appendectomy scar, not being readily visible, would be described in the Miscellaneous block. A tattoo on right arm, shown as TAT R ARM in block, might be further described in Miscellaneous block as a rose tattoo on inside of lower right arm.
- ... NCIC Fingerprint Classification (FPC) Enter NCIC fingerprint classification.
- Other Identifying Number (MNU) Miscellaneous numbers may be entered with appropriate identifiers (prefixes). For first miscellaneous identifying number, use MNU block. When military service number is in fact Social Security Account Number, the number should be entered in both MNU and SOC blocks. Additional identifying numbers are placed in Additional Identifiers block. The identifier (prefix) should precede the number and be separated from the number by use of a hyphen.
- .. Social Security Number (SOC) Place subject's Social Security Account Number in this block.
- Operator's License Number Place subject's operator's license number in OLN block. Also show licensing state (OLS) and year license expires (OLY).
- .. Warrant Issued By-On-(DOW) Enter date warrant issued in DOW block. For juvenile offenders, enter the date of violation.
- Miscellaneous (MIS) Enter additional pertinent information in this block. If caution statement used, basis for statement must be set forth as first item in this block.
- License Plate and Vehicle Information Place information concerning license plate and/or vehicle known to be in the possession of subject in appropriate blocks under License Plate and Vehicle Information heading.
- Additional Identifiers Enter information concerning additional license plates (number, state, year expires, and where applicable, type); Social Security Numbers; operator's license number, state and year expires; vehicle information (VIN, VYR, VMA, VMO, VST, VCO); MNU's (see list in item 14 above); visible scars, marks, tattoos, and other characteristics; and dates of birth. Clearly identify what data is being set forth; e.g., Social Security # 423-56-3294; Michigan operator's license 234567, expires 1987; DOB's 4/5/32, 5/3/32; etc.
- By making an III inquiry, the entering agency may become knowledgeable of additional DOBs, AKAs, and other significant information which may aid in the location and/or apprehension of wanted persons.
- . Changes and deletions should be so indicated in the appropriate blocks.

FD-65 (Rev. 1-13-86)

Federal Bureau of Investigation

To:

Dicector, FBI

Att: Criminal Investigative Division

Fugitive Unit

1/14/93 Date:

INSTRUCTIONS - Reverse Side

SAC, JK (88A-JK-37756)(PNSRA)(P) From:

NOTE: Priority "A" and "B" Fugitives - With initial submission, set forth a

synopsis of crime on reverse side.

Subject: ERIC S. BRANCH;

UFAP - SEXUAL BATTERY;

00: JK III Inquiry Initial Submission ☐ Initial Submission - Parental Kidnaping ☐ Supplements FD-65 dated \_

indicate Fugitive Priority

**3** A O 8

C C (Parental Kidnaping)

Caution	Mi	E NE	me										MAM	Sex	SEX	Race	RAC
			ER.	ic s	B. BF	RANC:	H							M	t	W	
Place of Birth						POB	Birth Da	te	DOB	Date of Emancip	ation	DOE	Height	HGT	Weig	ht \	WGT
							2/7	7/71		Piletioit	anon		516	6 <b>m</b>	1	.37	
Eye Color	EYE	Hair C	Color			HAI	FBI No.				FBI	Skin T	one			\$	KN
Brown			Brown	n													
Scars, Marks, Tattoo	os, and Other	Charac	teristics													,	SMT
NCIC Fingerprint Cl	assification				FPC	Other	Identifyin	g Numbi	er		,	MNU	Socia		•		SOC
																678	
Operator's License	Number				OLN	Opera	tor's Lice	inse Stat	e			OLS	Year	Expire	2	(	DLY
Offense Charged .	Unlaw	ful	Flic	tht	to A	voi	d Pro	secu	tio	п			<b></b>				OFF
U. S. Code, Title an															_		
Warrant Issued By _								00	7/1	4/93		0	-	O. FI			CA
varrant issued by _	0014 10			300.				. 1/11					[8	8A-	JK-	377	<u>56</u>
Consider	danger	ous	due	to	natu	ure (	of cr	ine									
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							D VEHICI	LE INFO		ON	LIY	Licen	se Plate	Type			
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:ORITY "A" and "B" FUGITIVES - Synopsis c. Crime.

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Changes and deletions should be so indicated in the appropriate blocks.

EW.NAM/BRANCH.ERIC S.SEX/M.RAC/W.DOB/020771.HGT/506.WGT/137.EYE/BRO.HAI/BRO.PIK F.INC/F.OFF/4902.DOW/011493.OCA/88JK37756.SPC/D.SOC/305820678.REM/CONSIDERED AI GEROUS DUE TO CRIME—SEXUAL BATTERY

0464 0114 1752
FCIC REPLY
RCD ENTERED NAM/BRANCH, ERIC, S
PCN/T3367705 OCA/88JK37756

0465 0114 1752 NCIC REPLY-PCN/T3367705 OCA/88JK37756 NAM/BRANCH, ERIC S NIC/W728476391

EN. PCN/T3367705. AKA/BRANCH, ERIC SCOTT

# 0466 0114 1752

FCIC REPLY

SUPP ENTERED NAM/BRANCH, ERIC, S

PCN/T3367705 OCA/88JK37756

WH

0467 0114 1753 |-|4-93 X75006 NCIC REPLY2

SUPP NAM/BRANCH, ERIC S NIC/W728476391

MKE/WANTED PERSON
ORI/INØ820000 NAM/BRANCH, ERIC SCØTT SEX/M RAC/W ØDB/IN DOB/020771
HGT/506 WGT/137 EYE/BRO HAI/BRO FBI/955034KAØ 
FPC/PIPIPIPIPØPIPØCIPICI SOC/305820678
OLN/8941460359 OLS/IN OLY/97 OFF/RAPE - STRONGARM DOW/111092
OCA/91CR628
NIC/W719836906

MKE/WANTED PERSON
ORI/FL00300A0 NAM/BRANCH, ERIC SEX/M RAC/W DOB/020771 HGT/505 WGT/140
EYE/XXX HAI/BRO

MNU/0A-13358439 SOC/305520678 OFF/SEX ASSAULT DOW/010593
OCA/84082509
MIS/SEXUAL BATTERY
NIC/W726870483

88A-DK-37756-2

•		•
•	0037 0115 0949 YQ.IN0740000 07:49 01/15/93 01358 07:49 01/15/93 04078 FLFBIJK00 —SHF THORP0 TXT	•
•	IN0740000 011593  FBI JACKSONVILLE, FL  HIT CONFIRMATION REQUEST - CONFIRM WITHIN 10 MINUTES.  IDX/ NIC/W728476391 OCA/88JK37756  PERSON OR PROPERTY DESCRIPTION/WANTED-ERIC SCOTT BRANCH DOB/020771  ED	WANT
•	FOR FLIGHT TO AVOID SEXUAL BATTERY REMARKS FROM LOCATING AGENCY/SURRENDERED TO SPENCER COUNTY SHERIFFS RTME NT WITH HIS ATTORNEY/WILL BE TRANSPORTED TO AND HELD AT VANDERBURGH TY	
•	JAIL IN EVANSVILLE, INDIANA (INØ820000) PLEASE PROVIDE A SUBSTANTIVE RESPONSE WITHIN 10 MINUTES OR A NOTICE THE SPECIFIC AMOUNT OF TIME NECESSARY TO CONFIRM OR REJECT THIS HIT. AUTHORITY/SHF SONNY THORP SHF SPENCER CO, IN 0948	
	YR.IN0740000.TXT NIC/W728476391.OCA/88JK37756.HIT/W.NAM/BRANCH, ERIC DOB/020771.RAC/W.SEX/M.REM/OUR AGENT IN PANAMA CITY IN CONTACT WITH ARE AWARE OF HIS SURRENDER THANKS FOR YOUR ASSISTANCE.ATH/SAC JOSEI AGN/FBI JACKSONVILLE.OPR/ YOUR YR CONFIRMATION HAS BEEN FORWARDED TO NLETS FOR ROUTING TO:. IN0740000.	FBI WE
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88A-JK-37756-3

0204 0115 1404 \$.L.FLFBIJK00

LOCATE NOTIFICATION AT 1406 EST 011593.

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Ø11593.88JK37756.EXTR

LOCATING ORI IS SPENCER CO SO ROCKPORT IN

MKE/LOCATED WANTED PERSON — CAUTION
ORI/FLFBIJKØØ NAM/BRANCH,ERIC S SEX/M RAC/W DOB/Ø20771 HGT/506 WGT/137
EYE/BRO HAI/BRO

MNU/0A-13367705 SOC/305820678 OFF/FLIGHT TO AVOID SEE MIS DOW/011493

MIS/CONSIDERED DANGEROUS, CONSIDERED DANGEROUS DUE TO CRIME-SEXUAL BATTERY

LOCATED/011593 IN0740000 88JK37756 EXTR

AKA/BRANCH, ERIC SCØTT

NIC/W728476391

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88A-JK-37756-4

CW. PCN/T3367705

0245 0115 1603
FCIC REPLY
RCD CANCELED NAM/BRANCH, ERIC, S
PCN/T3367705 OCA/88JK37756

0246 0115 1603 X75006 NCIC REPLY2 CANCEL NAM/BRANCH, ERIC S NIC/W728476391

> enz 1-15-93

88-JK-37756-5

B

0022 MRI 01849

RR RUCNFB FBIJK FBILS

DE FBIIP #0003 0152159

ZNR UUUUU

R 152155Z JAN 93

FM FBI INDIANAPOLIS (88A-JK-37756) (RUC)

TO DIRECTOR FBI/ROUTINE/

FBI JACKSONVILLE/ROUTINE/

FBI LOUISVILLE/ROUTINE/

BT

UNCLAS

ARMED AND EXTREMELY DANGEROUS.

CITE: //3310:1816//

SUBJECT: ERIC SCOTT BRANCH, UFAP - RAPE; OO: JACKSONVILLE.

RE PENSACOLA RA (JACKSONVILLE DIVISION) TELCALL TO SA

U AI POS

EV	ANSVILLE RESIDENT AGENCY, INDIANAPOLIS
DIVISION, JAN. 13,	1993; PANAMA CITY RA TELCALL TO EVANSVILLE
RA, JAN. 14, 1993.	
DISCONTINUE.	SUBJECT TURNED HIMSELF IN WITH HIS
ATTORNEY,	TO SPENCER COUNTY AUTHORITIES,

b6

b7C

88A-JK-37756-6

b6 b7C

b6 b7C

b6 b7C PAGE TWO DE FBIIP 0003 UNCLAS ROCKPORT, INDIANA, APPROXIMATELY 7:30 AM, CENTRAL STANDARD TIME, ON JANUARY 15, 1993. FEDERAL WARRANT NOT EXECUTED DUE TO NUMEROUS LOCAL CHARGES FILED IN BOTH VANDERBURGH COUNTY, INDIANA, AND PANAMA CITY, FLORIDA. ADVISED THAT SUBJECT, b6 WAS PERSUADED TO TURN HIMSELF IN DUE b7C **AND** TO FBI INVOLVEMENT WITH AT ON NIGHT OF JAN. 14, 1993. ALSO INFLUENTIAL IN SUBJECT'S DECISION TO TURN HIMSELF IN WAS INTENSE FUGITIVE INVESTIGATION BY THE FBI AND LOCAL AUTHORITIES ON A STATE, COUNTY AND CITY LEVEL IN THE STATES OF FLORIDA, KENTUCKY AND INDIANA. SINCE NO FURTHER INVESTIGATION TO BE CONDUCTED BY INDIANAPOLIS DIVISION, INDIANAPOLIS CONSIDERING THIS MATTER RUC. FD-515 TO FOLLOW. LEAD, INDIANAPOLIS AT INDIANAPOLIS, INDIANA. WILL LOCATE

ARMED AND EXTREMELY DANGEROUS.

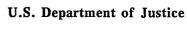
BT

#0003

NCIC.

NNNN

1-3	74 (Hev. 4-17-89)	Copie to Offices	Ch	ecked				
00000000000 RE	Albuquerque		00000000000	New Orleans New York City Norfolk Oklahoma City Omaha Philadelphia Phoenix Pittsburgh Portland Richmond Sacramento St. Louis	000000000	Salt Lake City San Antonio San Diego San Francisco San Juan Savannah Seattle Springfield Tampa Washington Field Offi	ce	Bufile Urfile 88_3775
	ERIC S. BRA	anch, AK.	A,	FUGIT		1F		
	ERIC S. BRA FLIGHT TO AVO BATTERY		Ž,	ME SEX	14	4 <u>L</u>	Date	1-15-93
	Enclosed is subject's identification re			······································				
×	FBI Wanted Person entry in NCIC #N placed in the Identification Division (I available descriptors to retrieve identyour fugitive, modify your NCIC entry If no record located through III; howe Special Services Section, ID for place	(ID) Automated Nan utification records po y to include his/her ever fingerprints of	ne Ir ossib FBI fugit	ndex File. Check oly identical with number. This w ive are available	k the youi ill re	Interstate Identificat fugitive. If record lo sult in an ID stop pla	on Index (III) cated positive ced in fugitive	via NCIC using all ly identifiable with 's fingerprint record.
	A search of the ID's Automated Nam develop any additional data that will						amed fugitive.	Endeavor to
	A name stop has been placed in the card which may be identical with you resubmit via airtel within 30 days to 0	our fugitive. Your of	fice	should determin	e if t	hese fingerprints are	identical with	your fugitive and
	Enclosed is information extracted fro	om identification rec	ord	FBI#		as requested in ι	ırlet	·
	Photographs and negatives transmit	tted herewith.	No	photograph avai	labie	<b>.</b>		
	Photograph may be obtained from _	<del> </del>						_
	Original photograph from			on mid	crofile	m and will be furnishe	ed upon reque	est.
	FBI number pertains to	one		Modify NCI	C re	_	<b>A</b>	
	A name search based on descriptive discloses a manual identification rec through III, a copy of this record is at identical modify NCIC to include FBI same. A name stop only has been p	cord, which may be attached for your rev I number and send	ider view appr	ntical with your fu . Determine if the	ıgitiv his ic	e. Inasmuch as this lentification record is	record cannot id <u>entical with</u> rs்ல்ithiந30 d	your fugitive. If
	Modify NCIC Wanted Persons entry NCIC Classification:	#W		, to include i	FBI r	number	JAN	2 5 1993
	Fingerprint Classification: Enc.	Correspond		ce and Special Sentification Divisi		tes Section / Jan	- Intai	LE b7C
		',	W	ANTOOCI	נו	•	FBI#_	





# Federal Bureau of Investigation

In Reply, Please Refer to File No. 88A-JK-37756 Post Office Box 8928 Jacksonville, FL 32239 January 20, 1993

Honorable Kenneth W. Sukhia United States Attorney Northern District of Florida Suite 510 315 South Calhoun Street Tallahassee, Florida 32301-1841

Attention:

Paul Alan Sprowls

Assistant United States Attorney

RE: Eric S. Branch

Dear Mr. Sukhia:

This letter will confirm a telephone conversation between Assistant United States Attorney (AUSA) Alan Sprowls and Special Agent of Federal Bureau of Investigation (FBI), Panama City office on January 14, 1993.

**b6** b7C

During this conversation, AUSA Sprowls was advised the FBI was seeking authorization to obtain a UFAP warrant for the captioned individual. AUSA Sprowls, after viewing a copy of the affidavit for the complaint, authorized the filing of the complaint before the U.S. Magistrate. AUSA Sprowls further requested a letter from the State Attorney's Office, a copy of which is enclosed, confirming they will extradite the subject if found.

On January 14, 1993, the authorized complaint was filed before U.S. Magistrate Larry A. Bodiford, Panama City, Florida, and a UFAP warrant was issued.

Sincerely,

Joseph V. Corless Special Agent in Charge

88A-JK-37756-8

Supervisory Resident Agent

SEARCHED.

SERIALIZED

INDEXED

FILED

Addressee Jacksonville

Enclosure



In And For Bay, Calhoun, Gulf, Holmes, Jackson And Washington Counties

JIM APPLEMAN STATE ATTORNEY



IN REPLY REFER To:

914 Harrison Avenue Panama City, FL 32401 (904)872 - 4473

January 14, 1993

Investigator Bay County Sheriff's Office 314 Harmon Avenue Panama City, FL 32401

b6 b7C

Extradition of Eric Scott Branch

Charge: Sexual Battery (F.S. 794.011)

Bay County Sheriff's Office Case #: 93007042

b6 b7C

Dear Investigator

This is to advise that our office is willing to extradite and prosecute the above named individual for the mabove named charge.

Further, you are authorized to utilize this letter as assurance to any law enforcement agency of our intent to extradite and prosecute.

Sincerely,

Alton O. Paulk

Chief Assistant State Attorney

AOP:tm

# INSTRUCTIONS

# 1. Entry:

- (a) Supervisor stamp serial containing entry information, check entry, initial and route to NCIC operator.
- (b) NCIC operator make local and/or NCIC checks including III for additional information, make entry, route serial and printout to rotor clerk. (NCIC operator may stamp jacket, insert NCIC Activity Log as top serial in file and complete "entry" line.)
- (c) Rotor clerk serialize printout, stamp jacket, insert NCIC Activity Log as top serial in file and complete "entry" line if not already accomplished by NCIC operator. Note: NCIC Activity Log is to be maintained as the top serial in the current Volume of case file.

### 2. Modify:

- (a) Supervisor stamp serial containing modify information, check modify, initial and route to NCIC operator.
- (b) NCIC operator modify record, route serial and printout to rotor clerk. (NCIC operator may complete "modify" line on NCIC Activity Log.)
- (c) Rotor clerk serialize printout and complete "modify" line on NCIC Activity Log, if not accomplished by NCIC operator.

# 3. Clear/Cancel:

- (a) NCIC operator clears/cancels record upon notification by case agent or supervisor, routes printout to rotor clerk. (NCIC operator may complete "clear/cancel" line on NCIC Activity Log.)
- (b) Rotor clerk serializes printout, completes "clear/cancel" line on NCIC Activity Log and makes slash marks (NCIC) through NCIC stamp on File jacket.

#### 4. Validation:

(a) When validation printout is received from NCIC, an agent (or clerk if case is in closed status) will review the NCIC entry to insure that it is complete and accurate. Any discrepancy should be resolved by an appropriate agent and, if necessary, a modify message should be initiated to update and/or correct the record. When validation is complete, reviewer will date and initial NCIC Activity Log.

# 5. Retention Periods:

Unless otherwise removed, records will be retained in file as follows:

# **Article File**

Remainder of the year of entry plus one year.

### **Boat File**

Remainder of the year of entry plus four years.

Records entered without BHN or OAN will remain in file 90 days.

# Canadian Warrant File

Retained indefinitely until entering agency removes record from file.

# **Gun File**

Retained indefinitely until entering agency removes record from file.

Recovered weapons are retained for the remainder of the year of entry plus two years.

# III File

Retained until the individual reaches the age of 80.

# License Plate File

Retained in file for one year after the end of the plate's expiration year.

Nonexpiring license plates remain in file for the remainder of the year of entry plus four years.

# Missing Person File

Retained indefinitely until-action is taken by the entering agency to clear the record. This includes unemancipated juvenile records.

# Securities File

Retained for the remainder of the year of entry plus four years, except records for traveler's checks and money orders. These records will be retained for the remainder of the year of entry plus two years.

# **U.S. Secret Service Protective File**

Retained indefinitely until action is taken by the U.S. Secret Service to remove it.

# **Unidentified Person File**

Retained for the remainder of the year of entry plus nine years.

# Vehicle File

Retained for the remainder of the year of entry plus four years.

Records entered which do not contain VINs or OANs will remain in file for 90 days after entry.

Felony vehicles will remain in file for 90 days after entry.

Stolen parts (VIN plates, harrows, or boat motors) which contain an OAN or SER will remain in file for the year of entry plus four years.

# **Wanted Person File**

Retained until action is taken by the originating agency to clear the record.

Temporary felony want records will be automatically removed from file after 48 hours.

